

LSU Student Bar Association  
Meeting Agenda  
Monday, August 28, 2017 at 6:15 pm  
Room 303



1. Call to Order 6:15 pm
2. Roll Call
  - a. Present Members
    - i. Sara Kuebel – Executive President
    - ii. Russ Stutes – Executive Vice President
    - iii. Derek Hoffman – Executive Secretary
    - iv. Andree Comeaux – Executive Treasurer
    - v. Margaret Viator – Executive Director of Programming
    - vi. Sara Grace Sirera – 3L Class Vice President
    - vii. Shelby Dunbar – 3L Class Secretary
    - viii. Jackie Duhon – 3L Class Representative
    - ix. Audrey Gitz – 3L Class President
    - x. Tyler DeAgano – 3L Class Representative
    - xi. Brooke Delaune – 2L Class President
    - xii. Carlos Coro – 2L Class Vice President
    - xiii. Marianna Knister – 2L Class Representative
    - xiv. Aaron Koenck – 2L Class Representative
  - b. Absent Members
    - i. Meagan Johnson – 2L Class Secretary
  - c. Quorum
    - i. Quorum has been established.
3. Public Input
  - a. 2 LLM students are present to observe tonight's meeting.
4. Reading, Correction, and Adoption of the Minutes from 8/21/17 meeting.
  - a. Motion by Brooke.
  - b. Seconded by Aaron.
  - c. Passed unanimously. 8/21/17 minutes adopted and will be posted to the SBA website.
5. Funding Requests
  - a. Federalist Society
    - i. Requesting funding for an event on September 11<sup>th</sup> @ 12:45 pm in 106, expecting around 55 to attend.
    - ii. \$190 total for food from Canes
      1. \$180 food
      2. \$10 napkins
    - iii. Guest speakers are Justice Guidry & Judge William Crane
    - iv. Motion by Audrey to expend up to \$190 from inside account.

- v. Seconded by Sara Grace.
    - vi. Passed unanimously.
  - b. SBA Athletics
    - i. Reimbursement for fliers for sand volleyball tournament.
    - ii. No exact cost, but just need reimbursement for 1 event.
    - iii. Motion by Audrey to expend up to \$20 from outside account.
    - iv. Seconded by Brooke.
    - v. Passed unanimously.
- 6. Committee Reports
  - a. ABA Student Representative
    - i. Table—September 7<sup>th</sup>
      - 1. Please spread the word that ABA membership is free for law students.
      - 2. Look to next week's broadcast email for more info.
  - b. Academics Committee
    - i. Mentors & mentee assignments were emailed out today.
  - c. Athletics Committee
  - d. Diversity and Professionalism
    - i. Applications went out this week. SBA Officers will appoint the remaining members of the committee. This Will be done end at the end of September.
  - e. Elections Committee
    - i. Statements of intent were due today @ 5 pm.
    - ii. Grey bulletin board missing from kitchen area. Location TBD (this is where the candidate statements are to be posted).
    - iii. Candidate forum Wednesday from 3-4 pm in room 110
      - 1. Need officers to attend!
  - f. Ethics Committee
    - i. Applications to go out next week.
    - ii. Interviews Sunday, 9/17
- 7. Executive Officer Reports
  - a. President
    - i. Brews and Barristers
      - 1. Went well, approx. 40-50 in attendance, great networking opportunities for many.
      - 2. Only 4/15 SBA officers present!! Please try to make it to future events...especially SBA-sponsored events!!
    - ii. FB page and SBA posts
      - 1. Don't post duplicate posts. If an officer has just posted, wait until the next day to post about the same event or reminder.
    - iii. Dean Galligan's Panel tomorrow—6:15 in the auditorium
      - 1. Panel on Charlottesville events
      - 2. Please attend!
    - iv. Lunch with Dean Galligan
      - 1. Our chance as SBA officers to sit down with Dean Galligan to express our ideas, concerns, etc.
      - 2. **Scheduled for Monday, Oct 9 @ 12:40 pm (location TBD)**
        - a. In lieu of meeting that night
    - v. Town Hall

1. With Dean Galligan and open to student body (SBA membership)
  2. Need all (most) officers present for briefing/overview/updates to student body.
  3. **Tuesday, October 10<sup>th</sup> @ 12:40 pm (location TBD)**
- vi. Parking
1. Sara called the Parking office and emailed U High
  2. Parking office–
    - a. Sending additional enforcement officers & they also contacted U High.
    - b. Access gates will be installed—realistically by January but could be sooner. All students w/parking passes will get a gate access wand. Until then, remind students to address any parking concerns to SBA and not directly to 4<sup>th</sup> floor administration. SBA is here to act as a liaison.
  3. Dean Galligan meeting with the parking office on Thursday. Sara will meet with him afterwards for an update.
- vii. Hurricane Relief/ Charity Auction
1. Last year, other schools’ SBAs reached out to us after the flood, so we would like to reach out to TX law schools affected by Harvey.
  2. Prof Brooks & PILS helping to coordinate outreach efforts.
    - a. Andree will help Sara lead SBA’s outreach efforts
  3. Will need help with supplies.
  4. Powderpuff – proceeds to TX flood relief (charity auction; reach out to local firms & business for monetary donations; etc).
- viii. Spring Pause for a Cause
1. Professor Devlin reached out to Sara about the possibility of SBA co-sponsoring (w/PILS) the spring Pause for a Cause on February 3<sup>rd</sup>.
  2. There are no conflicts with the SBA calendar.
    - a. Last year there was a lack of communication, and Pause for a Cause never made it on SBA’s calendar, resulting in the scheduling of conflicting/overlapping events.
  3. SBA will co-sponsor the event. Make note of the date. More info to come.
- b. Vice President
- i. These organizations are seeking provisional status. Their applications will be distributed in coming weeks.
    1. Phi Alpha Delta charter
    2. Cannabis group
    3. Tennis club
- c. Secretary
- d. Treasurer
- i. Inside account balance: \$19,473.00
    1. This is without today’s expenditures.
  - ii. Outside account balance: \$26,037.00
    1. This is without the deposits for football tickets (which will go to the athletic dept this week).
  - iii. New Chase bag

1. Andree had to buy a 2<sup>nd</sup> blue Chase bag. This is so she can leave one with the Officers who are tabling and still have a bag to take to the bank. The cost was \$5.00.
  2. Motion by Audrey to spend up to \$5 from the inside account to reimburse Andree for a new blue Chase bag.
  3. Seconded by Shelby.
  4. Passed unanimously.
- iv. Square update
1. SBA does have a TIN, but there is still some confusion with the account because Andree is still listed on the account and could be held personally liable.
  2. Need to determine status (business entity?).
- e. Programming Director
- i. Next GIF
    1. No GIF this week due to Labor Day weekend
    2. Next week we have a joint with the Vet School (luau theme)
    3. Powderpuff auction – Oct 20 – will be at Uncle Earl’s
    4. End-of-finals GIF will be at Bogey’s
  - ii. Non-alcoholic events
    1. Ideas (details TBA):
      - a. Bowling night in September @ All-Star Lanes (September)
      - b. Movie night in October.
        - i. Andree: ABA may be able to help sponsor
      - c. Laser tag
8. Class Officer Reports
- a. 3L Class
    - i. Hats and Canes, Sept. 29, 7-10pm
      1. Venue is reserved
      2. Contract & logistics are in approval
  - b. 2L Class
    - i. Barrister’s Ball update
      1. Tickets will be \$40 in advance, \$45 the week of the event, and \$50 at the door.
      2. Food/Security Contract approval
        - a. All of Sara’s recommended changes have been made to the food/security contract (no deposit, pay @ end of event, no attorney fees, no tax on additional fees, etc.).
        - b. 4<sup>th</sup> floor has approved this K.
        - c. Motion by Brooke to approve the food/security contract for Barrister’s Ball on March 3, 2018.
          - i. Seconded by Carlos.
          - ii. Passed unanimously.
      3. Bar/Alcohol Contract + Funding Request
        - a. Total deposit for 450 people is \$1,991.25, to come from outside account.
          - i. Balance due Feb 26<sup>th</sup>, with any additional due the Tuesday after the event.

- b. The changes that were made to the food/security contract need to be made to the bar/alcohol contract before a vote is called for.
  - i. The changes were agreed to over the phone as applicable to both contracts (food/security and bar/alcohol), but we need a copy of each contract with the correct language in place.
  - ii. Brooke will get an updated contract tomorrow and we will vote electronically via email.
    - 1. Officers, please watch for this e-vote from Sara!
- ii. Merchandise sale update
  - 1. Will be the same as last year except...
    - a. Sweatshirt being re-designed
    - b. Croakies are coming back
    - c. Tumblers – design being changed
    - d. Coffee mug addition
    - e. Short-sleeve shirts w/new logo
  - 2. Designs approved by 4<sup>th</sup> floor, now to graphic designers for mock-up
  - 3. Tabling 18<sup>th</sup>-29<sup>th</sup> w/Hats and Canes

9. Old Business

10. New Business

11. Adjournment

- a. Motion by Sara Grace.
- b. Seconded by Brooke.
- c. Passed unanimously. Meeting adjourned.