LSU Student Bar Association Meeting Agenda Monday, October 16, 2017 at 6:15 pm Room 303



- 1. Call to Order 6:15 pm
- 2. Roll Call
 - a. Present Members
 - i. Sara Kuebel Executive President
 - ii. Russ Stutes Executive Vice President
 - iii. Derek Hoffman Executive Secretary
 - iv. Andree Comeaux Executive Treasurer
 - v. Margaret Viator Executive Director of Programming
 - vi. Audrey Gitz 3L Class President
 - vii. Sara Grace Sirera 3L Class Vice President
 - viii. Shelby Dunbar 3L Class Secretary
 - ix. Jackie Duhon 3L Class Representative
 - x. Tyler DeAgano 3L Class Representative
 - xi. Carlos Coro 2L Class Vice President
 - xii. Marianna Knister 2L Class Representative
 - xiii. Aaron Koenck 2L Class Representative
 - xiv. Breana Harris 1L Class President
 - xv. Daniel Bosch 1L Class Vice President
 - xvi. Katelyn Bayhi 1L Section 1 Representative
 - xvii. Reed Kreger 1L Section 3 Representative
 - xviii. Laura Potvain LLM Representative
 - b. Absent Members
 - i. Brooke Delaune 2L Class President
 - ii. Meagan Johnson 2L Class Secretary
 - iii. Lindsay Rich 1L Section 2 Representative
- 3. Public Input
- 4. Reading, Correction, and Adoption of the 10/2 Meeting & 10/10 Town Hall Minutes
 - a. Motion by Sara Grace to approve the 10/2/17 meeting minutes.
 - i. Seconded by Audrey.
 - ii. Passed unanimously—minutes from the 10/2/17 SBA meeting will be posted to the SBA website.
 - b. Motion by Marianna to approve the 10/10 Town Hall meeting minutes.
 - i. Seconded by Aaron.
 - ii. Passed unanimously—minutes from the 10/10/17 SBA Town Hall meeting will be posted to the SBA website.
- 5. Funding Requests
 - a. Tax Law Society

- i. LLM panel (members = LSU alum/big 4 tax LLM programs) on October 25th at 6:30 pm in W323.
- ii. Expecting 15-20 attendees.
- iii. Requesting *up to* \$75 to purchase cheese and wine for the event.
 - 1. <u>Note from Russ</u>: this is an annual request from the Tax Law Society. It is the **only** request they make of the SBA all year; they make it timely and follow all guidelines; and they always have a great turnout. SBA has funded this request the last 2 years.
- iv. Motion by Audrey to expend up to \$75 from the outside account.
 - 1. Seconded by Sara Grace.
 - 2. Passed unanimously—the Tax Law Society is approved to spend up to \$75 from the **outside** account.
- b. Belly up with the Bar
 - i. Event is October 27th
 - ii. 5 members on LSU Law team (including Sara)
 - iii. 4th floor allowing use of inside account for food (to be ordered from Matherne's) and registration fee. Alcohol costs will need to come from the outside account.
 - 1. Last year, outside account had to be used for the entire event.
 - iv. Funding breakdown
 - 1. Inside Account
 - a. Food for 300 people: \$477.56
 - b. Registration fee: \$150
 - c. Total request: \$627.56
 - d. Motion by Audrey to spend up to \$627.56 from the **inside** account.
 - i. Seconded by Shelby.
 - ii. Passed unanimously.
 - 2. Outside Account
 - a. Alcohol: \$204
 - b. Motion by Carlos to expend up to \$204 from the **outside** account.
 - i. Seconded by Breana.
 - ii. Passed unanimously.
- 6. Committee Reports
 - a. ABA Student Representative
 - b. Academics Committee
 - i. 1L Academic Policy meeting tomorrow, 10/17 @ 12:40 pm in room 110
 - ii. 1Ls, come learn about academic policies and eat free pizza.
 - c. Athletics Committee
 - i. Powderpuff @ 2:30 pm this Friday outside of natatorium
 - d. Diversity and Professionalism Committee
 - i. Wear purple this Thursday, Oct 19th to support Spirit Day, an annual LGBTQ awareness day observed to show support for LGBTQ youth who face bullying and harassment because of their identities.
 - e. Elections Committee
 - f. Ethics Committee
- 7. Executive Officer Reports
 - a. President

- i. Laptops disrespectful/ quicker meetings
 - 1. New policy: no laptops during meetings
- ii. Belly Up next Friday funding breakdown
 - 1. See funding request above
- iii. Locking SBA Office
 - 1. Someone stole from the SBA Office (N64 and games)
 - 2. Sara will be locking the office; if you need it open, text her.
- iv. Powderpuff Pizza 10 lg pizzas from Hungry's \$118.69 (no tip) Domino's \$120.89
 - 1. Tradition for Powderpuff participants to get together for pizza and beer before the Powderpuff game to bond and watch hype videos.
 - 2. Requesting \$130 for 10 large pizzas + tip
 - 3. Motion by Marianna to spend up to \$130 from the outside account for pizza.
 - a. Seconded by Aaron.
 - b. Passed unanimously.
- v. Bowling Night- Nov. 7th or 8th
 - 1. Puerto Rico relief effort—proposal for SBA to fund lane rentals for a bowling tournament.
 - 2. Also a good non-alcoholic event.
 - 3. Options are:
 - a. Tuesday, Nov 7th
 - b. Wednesday, Nov 8th
 - 4. After discussion, Officers decided on Wednesday, November 8th for bowling night. More details to come.
- b. Vice President
- c. Secretary
- d. Treasurer
 - i. Inside account balance: \$23,290.46
 - ii. Outside account balance: \$31,813.76
 - iii. The outside account split between two accounts; still working on official name change via IRS. The balance above reflects the total of both accounts as of today.
- e. Programming Director
 - i. Powderpuff Auction
 - 1. Friday, 8-11 pm (auction starts at 8:30 pm) @ Uncle Earl's
 - 2. Fundraiser to benefit Houston relief efforts
 - ii. Movie Night
 - 1. Sunday (10/22), evening showing (times TBA)
- 8. Class Officer Reports
 - a. 3L Class
 - b. 2L Class
 - i. Merchandise Sale
 - 1. Short-sleeve shirts—going with a slightly different shade of purple to avoid a 4-6 week back-order.
 - 2. Over \$28,000 in orders (w/a little over \$9,000 in profits) in total
 - 3. Funding requests
 - a. Motion by Aaron to expend up to \$2,500 from the **outside** account to pay the deposit for Keys Graphics (merchandise).

- i. 2nd by Carlos
- ii. Passed unanimously
- b. Motion by Aaron to expend up to \$3,156.00 from the **outside** account to pay the Geneologie invoice for the short-sleeve t-shirts.
 - i. Seconded by Carlos.
 - ii. Passed unanimously.
- c. Motion by Aaron to expend up to \$2,231.00 from the **outside** account to pay the Geneologie invoice for the long-sleeve t-shirts.
 - i. Seconded by Carlos.
 - ii. Passed unanimously.

- c. 1L Class
 - i. Halloween Party Update
 - 1. Currently working on a DJ. The DJ the Officers have talked to won't work for free, so they are going to explore other options. Russ suggests creating a playlist and using someone's phone or computer if the venue has an auxiliary cable available. Andree notes that SBA has not paid anything for the Halloween party the last 2 years.
 - 2. The t-shirt link is available now, and Sara will include it in her next few broadcast emails
- d. LLM
- 9. Old Business
 - a. E-Votes
 - i. Andree Comeaux as Secretary of the Chase Bank Account
 - 1. A motion has been made by Carlos to appoint Andree Comeaux as the Secretary of the Chase Bank Account for the newly formed nonprofit organization known as the Student Bar Association. (10/3/17)
 - a. This motion has been seconded by Audrey. (10/3/17)
 - b. As of 8:05am on 10/4/17, a majority of the voting officers of the SBA have approved the motion to make Andree Comeaux the Secretary of the new Chase Bank Account. The motion passes.
 - ii. SEED (Environmental Law Society)
 - 1. Requesting \$102.30 for Chick-fil-A for a "SEED Careers, Community, & Conservation Panel" on October 25th in room 110. They're expecting 20-30 people to attend, and they have several guest speakers.
 - 2. A motion has been made by Brooke to spend up to \$102.30 from the inside account.
 - a. Seconded by Marianna.
 - b. As of 6:05 pm on 10/11/17, a majority of the voting officers of the SBA have approved the motion—SEED is approved to spend up to \$102.30 from the inside account.

10. New Business

a. Aaron spoke with Isaac Clark about getting maps of PMH installed due to the high volume of lost visitors who need guidance to various rooms around the building. Isaac will work with tech to get this done ASAP (thank you Isaac!).

11. Adjournment

- a. Motion to adjourn by Sara Grace.
 - i. Seconded by Breana.
 - ii. Passed unanimously.