

LSU Student Bar Association
Meeting Minutes
Monday, February 19, 2018 at 6:35 pm
Room W220



1. Call to Order 6:35 pm
2. Roll Call
 - a. Sara Kuebel- Executive President
 - b. Russ Stutes- Executive Vice President
 - c. Andree Comeaux- Executive Treasurer
 - d. Margaret Viator- Executive Director of Programming
 - e. Audrey Gitz- 3L Class President
 - f. Sara Grace Sirera- 3L Class Vice President
 - g. Shelby Dunbar- 3L Class Secretary
 - h. Jackie Duhon- 3L Class Representative
 - i. Tyler DeAgano- 3L Class Representative
 - j. Carlos Coro- 2L Class Vice President
 - k. Meagan Johnson- 2L Class Secretary
 - l. Marianna Knister- 2L Class Representative
 - m. Christine Colwell- 2L Class Representative
 - n. Breana Harris- 1L Class President
 - o. Daniel Bosch- 1L Class Vice President
 - p. Katelyn Bayhi- 1L Section 1 Representative
 - q. Lindsay Rich- 1L Section 2 Representative
 - r. Reed Kreger- 1L Section 3 Representative
3. Absent Members
 - a. Derek Hoffman- Executive Secretary
 - b. Brooke Delaune- 2L Class President
 - c. Laura Potvain- LLM Representative
4. Public Input
5. Reading, Correction, and Adoption of the 2/5/18 Meeting Minutes
 - a. Motion by Shelby Dunbar to approve the 2/5/18 meeting minutes.
 - i. Seconded by Sara Grace Sirera
 - ii. Passed unanimously—minutes from the 2/5/18 SBA meeting will be posted to the SBA website.
6. Funding Requests
 - a. Christian Legal Society
 - i. Requesting \$50.00 for pizza lunch meeting. It was a late request, but this is thier first so they will get a warning. The event is for Tuesday Feb. 27 with a guest speaker.
 - ii. Motion to expend up to \$50.00 from inside account by Shelby Dunbar
 1. Seconded by Sara Grace Sirera
 2. Passed unanimously
7. Committee Reports
 - a. ABA Student Representative

- i. Meeting with next year's possible representatives tomorrow at 4pm.
 - b. Academics Committee
 - i. Faculty taking up proctoring issue in exam rooms to prevent cheating and meeting about it on Wednesday with chair of academics committee attending the meeting.
 - c. Athletics Committee
 - i. Kickball tournament possibly planned. Details TBA.
 - d. Diversity and Professionalism Committee
 - e. Elections Committee
 - i. Election letter sent out today in weekly email. Candidate forum will be on March 6th at 1:00pm and recorded.
 - f. Ethics Committee
- 8. Executive Officer Reports
 - a. President
 - i. Notary Lunch Reimbursement
 - 1. Lunch was bought for the notaries as a thank you for notarizing all 2L and 3L documents
 - 2. \$54.96 to walk-ons paid by Sara Kuebel
 - ii. SBA Box Reimbursement
 - 1. File box was purchased for SBA office to turn in statement of intents and future documents to SBA.
 - 2. \$11.91 paid by Sara Kuebel
 - 3. Motion made by Marianna Knister to reimburse Sara Kuebel \$66.87 from the outside account for notary lunch and file box.
 - a. Seconded by Reed Kreger
 - b. Passed Unanimously
 - iii. No Cash - Corporate Policy
 - 1. No longer using cash because it is hard for us to track for different sales and official events we have. Only accepting check and card from now on.
 - iv. Online Merch Store
 - 1. Sara Kuebel and Shelby Dunbar working on online merchandise store. It will have 2 shirts and a hat. The goal is for 2Ls to use it next year for merchandise sale and it can all be done electronically.
 - v. Elections/ Proposed Constitutional Amendments
 - 1. Election letter sent out today in weekly email. Candidate forum will be on March 6th at 1:00pm and recorded. New file box will be located outside SBA office.
 - 2. Sara Kuebel drafted the amendment that will be in this semester's election. It will be circulated to officers this week to inform her of any proposed changes.
 - vi. Drinks for SBA Events
 - 1. Request from administration. When drinks are needed for student events they use drinks from the law school's supply of drinks. They are requesting SBA to order drinks to replenish the drinks we have used for student events this year. It keeps them from having to order drinks for every individual event during the year and they can have some already in stock.
 - 2. Motion by Shelby Dunbar to spend \$228.90 from the inside account
 - a. Seconded by Marianna Knister
 - b. Passed unanimously
 - b. Vice President

- c. Secretary
 - d. Treasurer
 - i. Inside account balance: \$31,512.10
 - ii. Outside account balance: \$24,729.94
 - iii. Chase POS System
 - 1. Waiting on a call from Chase representative and the card swiper has not come in the mail yet. He will be contacted again tomorrow
 - 2. Remind people when they give us checks to fill them out fully and make it out to LSU LAW Student Bar Association
 - e. Programming Director
 - i. Thanks to Reed Kreger, Danny Bosch, and Marianna Knister for helping hand out wrist bands with Margret Viator at Happy's gif.
 - ii. Next gif will be at Bogies on March 23rd with the LSU vet school
 - iii. Following gif with be at Ivar's on April 6th
 - iv. End of semester gif at Fred's on May 11
 - v. Trying to get Saint Patrick's Day wristbands from Uncle Earl's. Details TBA.
9. Class Officer Reports
- a. 3L Class
 - i. 100-day party
 - 1. It's this Wednesday Feb. 21st. There will be a \$250 bar tab for 3Ls at Radio Bar.
 - ii. Composites Contract
 - 1. Still waiting for administration to approve contract. 100 people have already signed up for them.
 - iii. A&F
 - 1. Date changed to Wednesday April 4th instead of Friday March 23rd because of people taking MPRE on Saturday March 24th.
 - b. 2L Class
 - i. Barrister's Ball
 - 1. Vet school and MBA school contacted with invite to attend
 - 2. This is last week with ticket sales at \$45, next week will go up to \$50
 - ii. Band Contract
 - 1. Have had many conversations with them and they will not make a change to the contract. Deposit already paid to them \$1,750.00. After discussions with band and administration, we are leaving it as is.
 - 2. Sara noted that we already paid \$1750 from the outside account for the deposit for this Band. SBA is essentially stuck now between just paying the remaining balance from the outside account or not having a band, because it will be difficult to find a band this last minute. The funds should have been taken from the inside account, however, we now must lose this money. Band will not change anything Sara suggested and will not budge, so once again we are stuck.
 - 3. Motion to approve contract by Carlos Coro
 - a. Seconded by Meagan Johnson
 - b. Passed unanimously
 - iii. Food Contract
 - 1. Motion to pay for food and security (contract already approved and administration signed last semester) for \$8,280.00 from inside account by Carlos Coro
 - a. Seconded Meagan Johnson
 - b. Passed unanimously

iv. Band Payment

1. Motion to spend \$1,750.00 for remaining balance due to band from outside account by Carlos Coro
 - a. Seconded by Shelby Dunbar
 - b. Passed unanimously

c. 1L Class

i. Family Weekend Update

1. Contract discussions with Watermark
 - a. Working to revise the contract
 - b. Agreement is no rental fee but must meet food and beverage min. of \$1,750. Deposit required for food and bartenders.
 - c. After much discussion and clarification on the Watermark's proposed terms, the SBA will spend a minimum of \$800-\$900 on the deposit, bartender fee, and food. This amount will go towards the \$1750 minimum. SBA will not make back any of this money and will only be forced to pay more if the parents/students do not hit the \$1750 bar minimum at the event.
 - i. New contract to come with deposit language in it and deposit will be paid from outside account when we get the final number.
2. T-shirt link is live; deadline is Friday to order
 - a. T-shirts are on sale and deadline is Friday. Several people have already bought them.
3. Saturday activities:
 - a. Ticket block for Baseball game.
 - b. Reed has reserved a block of tickets for parents/students at the LSU Baseball Game. Instead of SBA fronting the money to reserve the seats, Reed will request venmo/cash from students for her to reserve the seats.
 - c. Using cash here is ok, because SBA is not officially hosting and not putting money into the outside account. An SBA Officer is simply coordinating ticket purchases. This will be the easiest and most efficient method and does not require SBA to pay or front any money.

d. LLM

10. Old Business

a. E-Vote: Funding Request – WLSA

- i. WLSA and BLSA are co-hosting a “Dress for Success” Event in room 108 at the lunch hour on Tuesday, February 20th. They expect 30 people to attend and they have requested \$88.50 for Domino’s including drinks. The event will feature a guest speaker to discuss what should and should not be worn at summer clerkships. WLSA timely submitted the request.
- ii. Motion by Carlos to expend up to \$88.50 from the inside account.
 1. Seconded by Lindsay.
 2. As of 10:00pm on February 14th, the voting Officers unanimously approved this expenditure. Thus, the motion passes and WLSA will be funded.

11. New Business

a. Joint Degree Information Session

- i. Information session for dual degree programs is being planned. Administration contacted with date request for March 15, 1:30pm. March 8th is an alternative date.
- ii. The session will include all 5 joint degree programs and a representative from each.

12. Adjournment

- a. Motion to adjourn by Tyler DeAgano.
 - i. Seconded by Carlos Coro.
 - ii. Passed unanimously—meeting adjourned.